



Animal Behaviour Consultants Of Southern Africa©

www.animal-behaviour.org.za

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APPLICATION FOR ACCREDITATION

Thank you for your interest in becoming an accredited animal behaviour consultant. The Animal Behaviour Consultants of Southern Africa© is the only animal behaviour accrediting body in Southern Africa.

It makes sense for all reputable behaviourists to belong to an association with the highest standards, that promotes professional and ethical practices. The accreditation requirements of the ABC of SA follow a similar format to those used by behavioural associations and organisations in many other countries. The ABC of SA is an internationally recognised association and is advertised in various ways, such as in animal publications and at promotional events.

Please note the following:

- The accreditation committee is an "ad hoc" committee made up of accredited (senior) members, who meet when necessary to consider applications
- Applications for accreditation for an internship as an animal behaviour consultant are open to fully paid-up associate members of the ABC of SA © (formally known as "ordinary members").
- Accreditation for an internship as an animal behaviour consultant is only considered for one species per application.
- Upon formal application for accreditation as an intern animal behaviour consultant (after receipt of relevant documentation), "internship status" will be awarded. At that time the intern consultant will be permitted to practice and may charge a fee for conducting behaviour consultations. However, the intern consultant **must** inform the client of their accreditation status (i.e. that there are undertaking their internship). The fee should be relevant to their qualifications and experience.

THE NEXT STEP - AWARDING FULL ACCREDITATION STATUS

Internship reviews (prior to full accreditation being awarded) will be conducted regularly and the intern will be considered for full accreditation during the normal renewal of accreditation, yearly or bi-yearly, depending on each individual case, experience etc. and **MAY** include the following prior to full accreditation being awarded:

- Applicants may (but not necessarily) be invited to attend a personal interview with regard to the accreditation process.

- Applicants may (but not necessarily) be given an actual case to consult, referred by the accreditation committee, to assist with the applicant's final evaluation.
- Applicants may (but not necessarily) be required to have an accredited member of the accreditation committee present during a consultation to assist with the applicant's final evaluation.

The title "Senior Accredited Animal Behaviour Consultant" is awarded on merit by the accreditation committee.

The name Animal Behaviour Consultants of Southern Africa ©, and the ABC of SA © logo, are registered trademarks and therefore cannot be used by anyone other than an accredited member of the ABC of SA ©.

The following criteria is amended from time to time, in order to keep up with current international developments in the field, so it is important that your application complies with the most up-to-date criteria.

ACCREDITATION CRITERIA

The following documents are necessary for consideration for accreditation with the Animal Behaviour Consultants of Southern Africa ©:

1. Current Curriculum Vitae

- Full personal identification details, present occupation, school and higher educational achievements.
- Proof of counselling skills competence (e.g. Lifeline course, Psychology degree or ABC Introduction to Counselling and Consulting certificate). This is **essential** as counselling / people skills are an integral part of solving behaviour problems. *Please supply certified copies of certificates or affidavits to verify.*
- Evidence of attendance of courses/seminars/workshops held under the auspices of the Animal Behaviour Consultants of Southern Africa © or other relevant bodies. *Please supply certified copies of certificates or other proof of attendance.*
- Pertinent animal-related qualifications, activities or involvements and animal-related achievements: (e.g. Animal sports, dog shows, canine or equine achievements/disciplines etc.) *Please include certified proof of achievements, certificates or affidavits as well as dates, durations and contact persons.*
- Evidence of practical experience: A minimum of three years relevant, practical experience in a professional or semi-professional capacity in an animal-related environment is required. (e.g. animal welfare, stud farms, animal rehabilitation, veterinary practices, grooming parlours, game farms, kennels, training schools, etc.) *Please supply comprehensive reference details, duties and activities, dates, duration of involvement and contact persons.*

PLEASE NOTE:

A practical working knowledge of various methods used in behaviour modification is essential. e.g. TTouch, obedience instruction, positive reinforcement, clicker training, etc. Accredited ABC's must have a broad range of contemporary behaviour modification tools at their disposal, and a willingness to adapt methods and tools to each individual case.

2. Motivation For Accreditation

Please explain in your own words, why you wish to become an accredited animal behaviour consultant, and why you think you could contribute as such.

3. Veterinary Testimonials

Submit a minimum of two references from two independent veterinarians who have knowledge of your skills and have actually referred cases to you. Apart from being character references, they must show confidence that you have the competence, knowledge and experience to be in practise. They should also be able to attest to a positive outcome of such cases. (It is usual to report back to the veterinarian on cases that were referred.)

4. Three Actual Case Studies

These should concern the respective species category in which you wish to become accredited (e.g. Canine – dog problems. Feline – cat problems. Equine – horse problems etc). Each study must be formatted as a formal report (such as could be forwarded to a client's veterinarian) and should include a letter / report to the owner, with emphasis on the actual methods used to modify the behaviour or solve the problem. Describe how this was explained to the client, and include a prognosis, follow-up consultations, and the eventual outcome of the case. Please also provide comprehensive detail on the ethology of the problem behaviour.

*Please include the client's names, addresses and contact details. The clients should be informed of this, and that an accreditation committee member **may** possibly contact them for a reference. Client confidentiality will be maintained as far as possible.*

5. Copies Of The Above

The above information should be supplied in the form of one hardcopy and three copies on formatted CDs (MS Word) for easy distribution to the accreditation committee who may be spread over a large geographical area.

6. Accreditation Fee

Submission of the required documents must include a non-refundable fee of R120.00 to cover administration costs, payable by cheque or preferably via internet banking. The ABC © banking details are: Standard Bank, Fourways Crossing, Branch: 009953, Account Number: 426691679. Please include proof of payment.

7. Accreditation Proposer and Seconder

See the form attached which must accompany your application.

Should you wish copies of your documents to be returned to you, please include a self-addressed stamped envelope to the accreditation secretary.

Upon accreditation, you will be sent copies of:

- ❑ ABC of SA © Code of Ethics (2 copies)
- ❑ Professional Agreement Form (2 copies)
- ❑ Accreditation Certificate (valid for 2 years only)

The Professional Agreement and the Code of Ethics must be agreed to, and one copy of each signed and returned to the accreditation secretary of the ABC of SA © for our records. Accreditation is reviewed every two years and in order to retain accreditation, accredited members must prove knowledge of new developments in the field of animal behaviour and that they are actively practising. Annual subscription to the ABC of SA © must also be kept valid, or membership and accreditation will fall away.

If you have any further questions or queries, please do not hesitate to contact me.
Wishing you success in your application

Yours faithfully

Accreditation Secretary

ACCREDITATION PACKAGE TO BE POSTED TO:

**Accreditation Secretary, Animal Behaviour Consultants of SA ©
c/o Suite 40, Private Bag X11, Honeydew, 2040.**

- Completed membership form (only required if applicant is not an existing ABC of SA © associate member)
- Completed application for accreditation form
- Certificates of qualification (certified copies)
- Curriculum Vitae
- Motivation for accreditation
- Veterinary testimonials
- Case studies
- Three copies of CD with all of the above on it
- Accreditation fee of R120.00 or proof of payment
- Self addressed stamped envelope (if applicant would like materials returned afterwards)

ABC of SA © APPLICATION FOR INTERN ACCREDITATION FORM:
to be completed and returned with all above requirements

APPLICANT'S FULL NAME/S:	
MARITAL STATUS:	
DEPENDENTS:	
DEPENDENTS RESIDING IN HOUSEHOLD:	
HIGHEST EDUCATIONAL QUALIFICATIONS:	
BRIEF EMPLOYMENT HISTORY:	
HOBBIES AND INTERESTS:	
ANY OTHER INFORMATION YOU MAY DEEM TO BE OF INTEREST OR RELEVANT TO YOUR APPLICATION FOR ACCREDITATION:	
PLEASE STATE MEMBERSHIP OR INVOLVEMENT IN OTHER ANIMAL RELATED ORGANISATIONS:	
POSTAL ADDRESS:	
PHYSICAL ADDRESS:	
IDENTITY NUMBER:	
HOME TELEPHONE:	
OFFICE TELEPHONE:	
FAX:	
CELLULAR:	
E.MAIL ADDRESS:	

Proposed by: (PRINTED NAME) _____

(SIGNED) _____
 (paid up associate or accredited member of ABC)

Seconded by: (PRINTED NAME) _____

(SIGNED) _____
 (paid up associate or accredited member of ABC)

I, _____ , hereby apply for Accreditation as an Intern
Animal Behaviour Consultant in the field of (one species only) _____
behaviour, and hereby undertake to abide by the
Constitution and Code of Ethics and any amendments thereto.

I am aware of the disciplinary steps, which can be taken against me in the event of a
contravention of the ABC of SA © Code of Ethics.

SIGNED: _____ ON: _____

AT: _____